## Approved For Release : CIA-RDP57-00042A000200170002-8

MICRO LL	M SURVEY	<del></del>			DAT	E					
NAME OF ORGANIZATION UNIT	NAME	NAME OF PERSON TO CONTACT									
		TITL	<u> </u>	· · · · · · · · · · · · · · · · · · ·							
·		ROOM	NO.		BUILD	ING	TE	LEPHONE			
INDICATE WHETHER THE PREPARATION OF RECO FILM OR THE MICROFILMING OF RECORDS WERE					OF FAC	SIMILE	S FROM EXISTI	NG MICRO-			
	YE	<b></b>	0								
	F YES, COMPLE SCHEDULE A -										
INSTRUCTIONS: Insert in column A title fiscal year 1954. Include sizes of recor A. Insert in column C number of 16MM a column D by whom records were filmed. U where within Agency.  In column E, if records were filmed by r	(or brief des ds. Insert i nd 35MM film sefollowing c	cription on column E rolls for ode: 1 =	f file) of number of each grou Reporting	feach fimages up of re organiz	for ecords ationu	each gr lister mit.	oup described d in column A. 2 = LO/P&RD.	in column Show in 3 = Else-			
if filming operations were accomplished b	y other than	reporting	organizati								
In column F show general purposes for which records were microfilmed. Use following code: 1 = Disposal (To reduce cost of space or file equipment requirements.) 2 = Vital Materials program. 3 = Preservation of Deteriorating records. 4 = To produce film or paper copies. 5 = To reduce time or labor of current office operations. Explain briefly on separate sheet and attach to schedule. 6 = To quickly copy borrowed records. 7 = Other. Describe on separate sheet and attach to schedule. If used for more than one purpose, list codes in order of relative importance, with most important listed first.  In column G show how long paper record should be retained. In column H state YES or NO whether paper records were destroyed after filming.											
A .	В	С	D	<del> </del>	^	F	G	Н			
DESCRIPTION OF RECORDS	NUMBER OF IMAGES	NUMBER OF ROLLS (100 ft.) 16MM 35MM	FILMED	DEVEL BY	OPED	PUR- POSE	PROPOSED RETENTION PERIOD FOR PAPER RECORDS	PAPER RECORDS DESTROYED			

FORM NO. 36-286

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	,	Appi	KERPT E.B.	<u>ጉ</u> ዚሁ ዋል	FENTORY AND Y	PRODUCTION	† <b>5</b> 21	<del>₹00200170</del>	JUZ-0		
INSTRUC	CTIONS: In item 1.	A show n	umber of ro	lis of ra	w negative fil	n, in terms	of 10	O' rolls, by s	ize, de	livered t	
terms (	ing organization upf 100' lengths.)	ınıt dur: In item	ing fiscal y 18 show no	rear 1954. Ther of r	Some film,	packaged in	200'	lengths, shou	ld ber	eported i	
invento	ory at microfilmin	g project	site, or	elsewhere	. e.ø. warehou.	se or supply	AFER	s. on date que	stionns	ica is av	
ecutea.	In item IC show	number c	of rolls of	raw negat	ive film enter	ed under 1B	which	have an expir	ed emul	sion date	
In item	2 show number of	duplicat	e film ree	ls, such	as positive, o	alid, etc.,	ргер	ared from nega	tive mi	crofilm i	
	sion of organization										
In item	3 show number of				ed during fisc.	÷					
<del></del> -		1. RAW	NEGATIVE F	I LM		2. DUP	LICAT	E REELS PRODU	ICED FRO	MNEGATI	
1	,						,				
SIZE	A	В		C		SIZE	NUMBER OF REELS				
	DELIVERED INVENTORY		NTORY	Y WITH EXPIRED EMULSION DATE							
1.6 MM						1 6 MM					
3 5 M M				······································		3 5 MM					
		2	NUMBER OF	DADED DE	INTO	1					
INDICAT	E WHETHER YOU HAVE	E ANY MIC				ALID ORCANIA	ATION				
ERAS, E	TC. IN STORAGE AS	WELL AS	THOSE IN OP	ERATION.	ER CONTROL OF	OUR ORGANIA	AITON	ONTI. INCLUD	C KEADE	RS, CAM-	
				Y I	ES NO						
				F YES, CO	MPLETE SCHEDUL	ε " <i>C •</i> 7					
			SCHE	DULE C -	EQUIPMENT INV	ENTORY					
	TIONS: In column	A enter	the variou	s types o	of equipment (	ameras, re	aders,	etc.) in in	entory	(that is.	
гераге	nt in use as well		orage or on	Ioan to c	oiner organiza	tion units	as or	the date the	quest 1	onnaire i:	
n colu	mns B, C, & Dlist	on sens	rate line				1				
feeder,	enlarger and auto	matic fi	lm-processi	ng and fil	make, moder a m-printing eq	nd serial n uipment and	umber Fead	ers used in fi	camera, Iminøai	automatic nd inspec-	
ton pr	ocesses.										
n colu	mn E indicate purc nth of acquisition	hase or	rental cost	of each	piece of equip	ment, Jfa	cquire	ed after 1 Jul	v 1953 a	also indi-	
	Ath of acquisition					T					
	Α		B		C	D		E			
	OFSCRIPTION	TV/	TVRE	<u>,                                     </u>		MODEL NUM	,		COST		
	DESCRIPTION		TYPE		MAKE	MODEE NUM	IBER '	PURCHASE		ENTAL *	
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